Student Name:

Vocabulary Worksheet

**Directions:** Use the vocabulary words to complete the sentences.

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| --- | --- | --- | --- | --- |
| Restart | ASAP | Diligently | Log (record) | Clarify |
| Manage | Reassign | Organized | Alphabetically | Attachment |
| Assignment | Department | Image | Resurfaced | Accessible |
| Reserve | Handicapped | Placard | Issue | Attendants |

1. She completed each task she was given.
2. He placed the on the car’s rear-view mirror before locking his car.
3. The marketing is having a holiday party this week.
4. Could you the first point please? I don’t understand it completely.
5. The letters were placed in piles, one for each letter of the alphabet.
6. The letters were organized from a to z.
7. Public areas are not more to people with disabilities.
8. Please your computer to complete the installation.
9. Can you give me some advice on how to better my time.
10. I’ll email my report to you as an .
11. In his profession he needs the best camera for an award-winning .
12. I a special space on my desk for an image of my children.
13. The office will permits on Tuesday and Thursday mornings.
14. Could you let me know if this is something you would consider?
15. Supervisors employee’s phone numbers into a database.
16. The company will the lease to the new owners.
17. The reassignment of job duties requires changes.
18. Drivers will experience delays while parts of the road are being .
19. Anyone with a placard can use the handicapped parking spaces.
20. The theater were very helpful in seating everyone quickly.